**CLEARBROOK-GONVICK SCHOOL**

**INDEPENDENT SCHOOL DISTRICT #2311**

**BOARD OF EDUCATION**

**REGULAR MEETING**

**August 19, 2024 - 7:00 P.M.**

**The meeting was called by Chair Wittenberg at 7:05 p.m. Declaration of Quorum – Members present: Scott Abel, Randy Bodensteiner, Corey Petterson, Ryan Solee, Kayla Walberg, Dudley Wishard & Vern Wittenberg. Absent: None. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff, and community members. Blayne Parkos & Sarah Fox represented ATSR, Jen Chapman represented Ehlers Financial, and Preston Euerle represented RA Morton.**

The meeting started with Jen Chapman (Ehlers) presenting the potential to extend the current Operating Levy.

3 **Public Comment on Renewal of Expiring Referendum Revenue Authorization –** Scott Abel spoke for one community member that supported

 this renewal.

4 **Community Comments** – None

5 **Approval of Agenda** – MMS Bodensteiner/Petterson to approve agenda and addendum as presented. MCU.

6 **Approval of Minutes from Previous Meetings –** MMS Solee/Walberg to approve minutes as presented. MCU

 6.1 7/15/24 – Regular Meeting

7 **Informational Items**

7.1 **Principals Report** –Principal Tharaldson presented the report and discussed the following items: A) **Elementary Open House –** This year Elementary Conferences for grades 1-6 will be Open House Style (11:00 am – 7:00 pm) on 8/28/24. Kindergarten conferences will still be scheduled times. FastBridge screening will be administered during this time. B) **New Teacher Mentors** – Teacher mentors will be paired 1:1 for first year teachers. In addition, for the first time, the mentoring program for teachers new in 23-24 will continue during 24-25. C) **School Leadership Team Meeting** – The meeting was held on 8/13/24 to review PLC plans and make any final changes prior to the start of the school year. D) **Title & American Indian Ed Aid (AIEA) Applications** – The Title Application (due 6/30/24) was approved for the 24-25 school year. AIEA application is due 11/30/24. Heather Brandt, newly hired Indian Ed Program Coordinator, will take the lead with the application starting this year.

7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1)** **Personnel** – A) **Open Positions** –Technology Specialist and Cook. B) **Bus Driver Training** – Was held in Erskine on 8/7/24. C) **Board Candidates** – 6 People filed for 5 open positions. **2) Educational** – A) **Staff Development Training –** will be provided by NWSC as part of our contract with them. B) **CPI Training –** Will be held through BRIC 8/20/24. C) **READ Act Model MOU** – This is now available for the district & ED MN to use to negotiate teacher compensation for READ Act training. D) **Student Handbook** – The changes approved at last month’s meeting applied to both high school and elementary handbooks where applicable. **3) Legislative** **–** A) Nothing New to Report – **4)** **Financial** – A) **Finance Committee** – The committee met on 7/29/24 to discuss several items. Most of those items are on the agenda tonight for approval. B) **Bus Purchase Sales Tax** – When applying for the title for the bus we were advised that we had to pay sales tax on the purchase. The cost is approximately $6,000. C) **Audit** – Was done last week & went well. 5) **Building/Grounds** – A) **FLR Sanders** – They were in to do annual resurfacing maintenance on the gym floor and touch up some paint spots. It also keeps the warranty active. B)  **Playground Inspection** – We had a good review. There were a few areas to fix, but overall, our playground is in good and safe condition. C) **Bus Radios** – Rogers 2 Way Radio will be here on 8/20/24 to reprogram our bus, portable & office radios, as well as to install a radio on the new bus. D) **Weed Control** – The football field, track area, playground, and a section leading up the driveway were sprayed for thistle & broad leaf weeds. The football fields and playground areas were also fertilized.

7.3 C**ommittee Report –**

 7.3.1 – **Finance Committee** – Chair Wittenberg reviewed items discussed by the Finance Committee.

8 **Consent Calendar –** MMS Wishard/Abel to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

 Payroll Expense Checks and Checks Written between Board Meetings: 72879-72903/Wires

 Payroll Checks/Direct Deposit All Payroll was Direct Deposit

 August Bills Voucher Numbers: 71790-71884

Check Numbers: 72904-72963

 Total Payroll/Expense Checks Approved: $605,215.36

 8.2 Approval of Electronic Transfers and Other Banking Transactions

 8.3 Approval of Treasurer’s Report

 8.4 Accept/Approve Donations

 8.5 Student Activity Report

9 **Old Business -** None

10 **New Business**

10.1 **Consider Hiring Abigail Lauderbaugh as JH Volleyball Coach for the 24-25 Season –** MMS Wittenberg/Bodensteiner to hire. MCU

10.2 **Consider Hiring Tate Maesse as Asst Girls Basketball Coach for the 24-25 Season –** MMS Wittenberg/Walberg to hire. MCU

10.3 **Consider Hiring Jon Gerlofs as Asst Football Coach for the 24-25 Season –** MMS Solee/Petterson to approve. MCU

10.4 **Consider Approving Job Descriptions and Duties for the Following Positions: Career & Technical Education Teacher; Early Childhood Coordinator/Teacher; American Indian Education Coordinator; Administrative Assistant/Testing Coordinator; & Pre-K thru 12th Floating Substitute Teacher** **–** MMS Walberg/Bodensteiner to approve. MCU

10.5 **Consider Approving Revisions/Additions to the Staff Handbook** **–** MMS Wittenberg/Solee to approve. MCU

10.6 **Consider Approving the Revised Event Worker Pay Schedule** – MMS Wittenberg/Peterson to approve. MCU.

10.7 **Consider Approving a Memorandum of Agreement between MSEA & ISD #2311** – MMS Wittenberg/Walberg to approve. MCU.

10.8 **Consider Approving the Mental Health Therapy Services Agreement with Stellher Human Services for the 2024-2025 School Year** – MMS Solee/Wittenberg to approve. MCU.

10.9 **Consider Approving the 2024-2025 Contract with Clearwater Co Nursing Services** – MMS Wittenberg/Petterson to approve. MCU.

10.10 **Consider Approving the Addition of Hourly Substitutes to Go Through Teachers on Call** – MMS Abel/Petterson to approve. All voting in favor, with member Solee abstaining. Motion carried.

10.11 **Consider Approving Revisions of MSBA Model Policies** **–** MMS Solee/Wittenberg to approve. MCU

10.12 **Resolution Authorizing the Renewal of an Expiring Referendum Revenue Authorization** – Jen Chapman (Ehlers) presented on this item at the beginning of the meeting. MMS Petterson/Solee to authorize. Roll Call Vote: Abel – Yes, Bodensteiner – Yes, Petterson – Yes, Solee – Yes, Walberg – Yes, Wishard – Yes, & Wittenberg – Yes.

10.13 **Consider Approving the Bus Routes for the Start of the 2024-2025 School Year –** MMS Wittenberg/Solee to approve all routes. 8-way lights & stop arms will be used on all routes. MCU.

10.14 **Consider Approving the Base Bids for the Indoor Air Quality Improvements –** The base bids were presented as follows: Gast Construction – Section 6A-Carpentry - $82,200.00, Naylor Heating & Refrigeration – Section 22A-Plumbing/HVAC Combination - $1,999,990.00; & Bessler Brothers Electric, LLC – Section 26A-Elecrical - $53,350.00. Total base bids & Misc Items- $ 2,7,400.00. MMS Petterson/Wishard to approve. MCU

10.15 **Consider Approving the Bids for Alternate # 1 & #2 for the Indoor Air Quality Improvements –** Alternate # 1: Replace Kitchen Make-Up Air Unit – Add $32,840.00. Alternate # 2: Provide the Side Stream Filtration Unit – Add $21,105.00. MMS Abel/Walberg to approve. MCU

11 **Community Questions to the Board of Education Regarding Agenda Items –** Questions were asked and answered.

12 **Future Meetings**

12.1 Regular School Board Meeting on Monday September 16, 2024, at 7:00 p.m.

12 **Adjournment –** MMS Bodensteiner/Walberg to adjourn at 8:41 p.m. MCU